

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority 1= high 2= medium 3= low	Who
1.	<b>Apologies</b>	Tamsin Daddow, Spencer Drinkwater, Pam Hyde			
2.	<b>Notes of last meeting</b>	The minutes of the previous meeting held were agreed.			
3.	<b>Financial Position</b>				
	Finance	Finance sheet was presented. Sheet has subsequently been updated to reflect the recommendations being made to the Area Board.	<p>DT advised that there has been a budget reduction; budget left for rest of this financial year is £750.</p> <p>No further schemes for rest of financial year – hopefully some of the current commitments will come in at a lesser costs but no funding for anything new.</p> <p>Ballfour Beatty not in position to take any more commitments.</p> <p>During the meeting it was agreed to offer the remaining £750 to Westwood PC for the footway at the Post Office. See details below</p>		

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>4.</b>	<b>Current / Ongoing Schemes</b>				
a)	<p>20mph Restrictions</p> <p>2014/15 Implementation schemes - Woolley &amp; Winsley / Turleigh</p> <p>2015/16 Assessment schemes – Limpley Stoke &amp; Monkton Farleigh</p> <p>2015/16 Additional assessment schemes – Bradford on Avon</p>	<p>Woolley – work order issued. Awaiting programme from BBLP</p> <p>Winsley / Turleigh – work order issued. Awaiting programme from BBLP</p> <p>Limpley Stoke – counts due December</p> <p>Monkton Farleigh – Counts due December</p> <p>Bradford on Avon – two areas – counts due December</p>	<p>Jan/Feb on ground delivery</p> <p>Programmed for December</p>	<p>1</p> <p>1</p> <p>1</p>	DT
b)	<p>Newtown bollards, Bradford on Avon</p>	<p>Bollards have been replaced. Proposals for improvements to Newtown/Mason Lane junction to deter HGV movements have been prepared. B on A TC do not support. Next action to be agreed.</p>	<p>Have been painted black</p> <p>Speak to residents to get feedback (Town Council to action)</p> <p>Look at other options</p> <p>Reluctant to put bollards back up after being knocked down – vehicles not being</p>		TC

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>prosecuted</p> <p>MM suggests making a town wide one way so Newtown isn't used as through route. Need to convince Wiltshire Council. Run as a trial? MM to speak to Philip Whitehead.</p>		
c)	Winsley Road, Bradford on Avon	Zebra crossing. Works substantially complete.	<p>Successfully delivered, however Balfour Beatty forgot to place order for electrical supplies – cannot open without these. 16/11/15 can be formally opened.</p> <p>Need to note people are already using it – but barriers need to remain for now as it's not legally open.</p>		DT to chase BBLP
d)	Coppice Hill, Bradford on Avon	Keep Clear marking. TC funding. Awaiting works start due W/C 2 <sup>nd</sup> November.	Marking put in last week		
e)	Huntingdon Rise, Bradford on Avon	Works ordered. Awaiting programme form BBLP	Dates to be advised		DT
f)	Wine Street, Bradford on Avon	Site meeting held. Action with local members	Town Council contacted residents – information is being collated – should have report for next meeting		TC

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g)	Winsley Road, Bradford on Avon	Crossing assessments. Counts done. Assessment report required.	Results of crossing survey passed to town council DT will circulate report when agreed.		DT
h)	Limpley Stoke	Timber bollards in Midford Lane. PC have advised that scheme is no longer required. Allocated funding has been returned to the budget.	To note – no further action as parish council no longer requires		
i)	South Wraxall	Traffic calming scheme near pub. Cost estimate of £ 3,671. PC funding 50%. Lining works ordered. Awaiting programme from BBLP. Coloured surfacing works delayed until spring time. Agreed with PC.	To note	1	DT
j)	Winsley	Junction B3108 and Hartley Farm. Cost estimate of £2,653. PC to approach local business for part funding (25%) PC to fund 25%. CATG to consider funding request.	No money for this in this financial year – still want this completed. Will be put on reserve list and carried forward to next financial year.  PC in negotiations with Hartley Farm – working on assumption that will have funding for this in April.		PC
k)	Handrails in Bradford on Avon	Church Acre - complete Budbury to Tory (no further action) Upper Regents Park - complete St Margaret's Street - complete St Margaret's Hill (repair only- no further action at this time)	To note – no further action		

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Budbury Close – estimate with Town council to consider.			
l)	Wingfield	Traffic calming measures. Cost estimate of £4,767. PC to fund 25%. Lining works being undertaken same time as crossroads refurbishment scheme (costs may be reduced). Coloured surfacing works delayed until spring time. Agreed with PC.	Lining works completed this week	1	DT
m)	Issue no. 3887 & 3512 Wiltshire Music Centre, Bradford on Avon	Parking issues in Churches caused by the School and Music Centre. Site visit with Music Centre has taken place. They will consider various ideas discussed some of which will require changes to signage.	Still awaiting feedback – Cllr Rosemary Brown will make contact to find out how they would like their car park to be managed.		RB
n)	Westwood Post Office path.	Selwood Housing will lay the path at a cost of £3,000.	Selwood housing will finish the work they are doing in the area within the month. They are offering to do this work at a reduced rate of £3000 (would normally cost £4500). Once they have completed their work they will no longer be offering to do this work at this rate.  Suggestion that we go back to Westwood and ask for a contribution. We can pay 25%. Agreement for this (the 4 Wiltshire Councillors present are voting in favour of this)		

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o)	Highfield Steps.	Bradford on Avon TC request a light and guard rail to be installed.	DT looked at site – concern about how to get power there. DT to investigate further	1	DT
p)	Market Street, Bradford on Avon.	Bradford on Avon TC request installation of 3no bollards	Waiting for an update of costing, but looks feasible. DT will investigate further and provide update at next meeting	1	DT
q)	Conigre Hill, Bradford on Avon.	Bradford on Avon TC request installation of extra handrails Town Council to confirm location and extent of rail requested	Town Council investigated – pictures provided to give more information.  Dave taken pictures away and will look into this. Will get costings. Would have to be fully funded by Town Council – update when costings are known.	2	DT
<b>5.</b>	<b>New Requests and Issues Raised Since Last Meeting</b>				
a)	3921 Oatfields, Staverton Bollards requested to protect grass verge	Awaiting confirmation of support from Parish Council and local member.	Local member not received issue – check where it is in the system		PD (CEM)
b)	4280 Sladesbrook Close / Berryfield Road Bradford on Avon. Inappropriate parking issue	Awaiting confirmation of support from Town Council	Local member not received issue – check where it is in the system		PD (CEM)

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	<b>Other items</b>			
a)	<p><b>Waiting Restrictions</b> - PC Annetts asked for an update on the yellow lining of Moulton Drive into Sainsburys. DT advised that this issue could be dealt as a one off scheme. It was agreed that PC Annetts would attend the next BoA TC Planning meeting to discuss this issue. Bradford on Avon TC to prioritise list of outstanding waiting restriction requests and bring back to CATG. <b>Update from TC required.</b></p>	<p>Still awaiting update</p> <p>West Wilts waiting restriction review Objections received – draft report on objections has been started but due to lack of resource it hasn't been finished.</p> <p>Revised policy drafted but again not finished.</p> <p>Change so CATG can take individual waiting restriction requests.</p> <p>Carried forward to next financial year.</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Speed indicator devices	<p>Last December speed indicator was cancelled. Cabinet member now approved a policy to get town and parish councils to do it – but they have to cover the costs.</p> <p>There are 35 SID machines, which isn't enough for one each. Town/Parish Councils need to get into groups of 4 or more and this will automatically get them a SID, but they need to run that themselves.</p> <p>Bradford emergency transport volunteers could be trained up to run this.</p> <p>Apply to Vicky Oates for a SID.</p> <p>Peter Dunford volunteered to organise this.</p>		PD (CEM)
7.	<b>Date of Next Meeting</b>			
	Monday 29 <sup>th</sup> February 2016, 4pm			

**Bradford on Avon Community Area Transport Group 02/11/15**  
**prepared by Lindsey Krainc. Highways Officer – David Thomas**

**Report**

Present:

Ian Thorn, Wiltshire Councillor, Bradford on Avon



## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Rosemary Brown, Wiltshire Councillor, Bradford North  
Magnus Macdonald, Wiltshire Councillor, Winsley and Westwood  
Mike Roberts Bradford on Avon Town Council  
Andrew Pearce, Holt Parish Council  
Matthew Midlane, Monkton Farleigh Parish Council

Dave Thomas, Traffic Engineering, Wiltshire Council  
Peter Dunford, Bradford on Avon Area Board  
Andy Cadwallader, Wiltshire Council  
Lindsey Krainc, Wiltshire Council  
Blaine Wood, Wiltshire Council

### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£0**

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**